LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS
Board Meeting – Annual
MINUTES
June 9, 2026

Attendance

Board Members Present:
Michael Davis- Chairman, James Delatte- Vice-Chairman, Chad Gielen- Compliance Officer, Cindy Luton- Member, Scott Irelan- Member, Nicholas Latino- Member, and Eric Martin- Member

Board members Absent:
Trion Horgan- Secretary/Treasurer

Office Staff Present:
George Lovecchio - Executive Director and Kimberly Barbier - Executive Assistant

Contract Staff Present:
Victoria Bienvenu- Compliance Manager and John Becknell- Legal Counsel

I. Call to Order

The meeting was called to order on Tuesday, June 9, 2026, at approximately 9:40 am by Michael Davis, Chairman. The meeting was held at the Board's administrative office located at 12091 Bricksome Avenue, Suite B, Baton Rouge, Louisiana.

II. Roll Call and Introduction of Guests

Roll call was taken by James Delatte, Vice-Chairman, with the above results. The members in attendance constituted a quorum. There were no public guests in attendance.

III. Call for Additional Agenda Items (Discussion at Agenda Item XI)

Mr. Davis called for any additional items to be added to the agenda for discussion later in the meeting at agenda item XI. No additional items were presented to be added to the agenda.

IV. Approval of Meeting Minutes- March 25, 2026

George Lovecchio presented draft minutes of the March 25, 2026 Board meeting. Individual review of the draft minutes was held. No changes or correction to the minutes were offered. **MOTION was made to dispense with full reading of the minutes and to approve the minutes of the March 25, 2026 Board meeting as presented; moved by James Delatte, seconded by Nicholas Latino, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas**

Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.

V. Financial Matters

A. Financial Statements

1. March 2026

Mr. Lovecchio presented for review the financial transaction list and balance reports for the month of March 2026.

2. April 2026

Mr. Lovecchio presented for review the financial transaction list and balance reports for the month of April 2026.

3. May 2026

Mr. Lovecchio presented for review the financial transaction list and balance reports for the month of May 2026.

General review and discussion of the monthly financial information provided was held. No formal action was taken on this agenda item.

B. FY2026 to Date Review

Mr. Lovecchio presented the profit/loss budget versus actuals report for current fiscal year 2026 to day covering the period of July 1, 2025 through May 31, 2026 for review. General discussion was held. No formal action was taken on this agenda item.

C. Annual Financial Attestation Preparation – FY2026

Mr. Lovecchio presented a draft copy of the annual financial attestation questionnaire. The attestation review should be performed by the CPA firm under contract (second year) by September 30, 2026. A proposed resolution for this item was also presented. **MOTION was made to adopt the Louisiana Attestation Questionnaire and approve the associated resolution as presented; moved by Scott Irelan. seconded by Cindy Luton, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.**

Eric Martin entered the meeting at approximately 9:55 am.

VI. Service Contracts

A. Legal – Regulatory – Renewal of Services

Mr. Lovecchio presented a proposed service contract for legal services between the Board and The Becknell Law Firm, APLC, for continuation of services and a proposed resolution. The Becknell Law Firm's current contract with the Board terms on June 30, 2026. General review and discussion of the proposed contract was held. **MOTION was made to approve the contract between the Louisiana Board of Drug and Device Distributors and The Becknell Law Firm, APLC, for continuation of legal service covering the one (1) year period of July 1, 2026 through June 30, 2027 for the maximum contract amount not to exceed $38,000, and adoption of the resolution; moved by Nicholas Latino, seconded by James Delatte, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.**

B. Legal - Compliance – Renewal of Services

Mr. Lovecchio presented a proposed service contract between the Board and Celia Cangelosi, Attorney, for continuation of legal services along with a proposed resolution. Ms. Cangelosi's current contract with the Board terms on June 30, 2025. General review and discussion of the proposed renewal contract was held. **MOTION was made to approve the contract between the Louisiana Board of Drug and Device Distributors and Celia Cangelosi, Attorney, for continuation of legal services covering the one (1) year period of July 1, 2026 through June 30, 2027 for the maximum contract amount not exceeding $10,000, and adoption of the resolution; moved by Eric Martin, seconded by James Delatte, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.**

C. Facility Inspections (North) - Renewal of Services

Mr. Lovecchio presented a proposed contact for facility inspection (north), renewal of current services with Danny Andrus. Mr. Andrus' current contact with the Board terms June 30, 2026. General review and discussion was held on the proposed new contract. **MOTION was made to approve the contract for facility inspection services as presented between the Louisiana Board of Drug and Device Distributors and Danny Andrus covering the term of July 1, 2026 through June 30, 2027 for the maximum contract amount not to exceed $21,000; moved by Cindy Luton, seconded by Scott Irelan, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.**

Chad Gielen entered the meeting at approximately 10:09 am.

VII. General Matters

A. SOS Annual Records Manager Designation

Mr. Lovecchio presented the annual matter of designation of the records manager required by the Secretary of State. It was noted that Mr. Lovecchio is currently designated as the SOS records manager. General discussion was held. Mr. Lovecchio was again designated to represent the Board as the records manager and such will be reported to Secretary of State as required.

VIII. Old Business

A. Board Website/ ADA Requirement

Mr. Lovecchio offered that the new Board website design has gone live replacing the previous website design and that ADA accessibility requirements have been integrated acceptably onto the website. General discussion was had. No formal action was taken on this agenda item.

B. Compliance Management Program Update

Victoria Bienvenu provided an update on the Board's compliance management program. No formal action was taken on this agenda item.

C. DSCSA Preparations

Ms. Bienvenu provided a summary of recent and ongoing preparations for full DSCSA requirement compliance including a recent Zoom education presentation offered by the Board office. General discussion was had. No formal action was taken on this agenda item.

IX. New Business

A. Legislative Updates

John Becknell provided updates of legislation from the recent legislative session. No formal action was taken on this agenda item.

X. Licensure Matters

A. New Licenses Issued

Kimberly Barbier presented a list of new licenses issued since the last Board meeting. She noted there were approximately 87 new licenses issued with 56 being initial/first-time licensure. General review and discussion was held. No formal action was taken on this agenda item.

XI. Approved Additional Agenda items (from Agenda Item III)

There were no additional agenda items presented at agenda item III for discussion.

XII. Employee Matters

A. Annual List of Recognition Rewards

Mr. Lovecchio presented that there were no monetary rewards awarded nor anticipated to be awarded to any unclassified nor classified employees of the Board during fiscal year 2026 (ending 6/30/2026) under the Board's current employee rewards recognition policy. This information will be reported to Civil Service as required annually.

XIII. Board Matters

A. Election of Officers

It was noted that the current officers serving on the Board are Michael Davis- Chairman, James Delatte- Vice Chairman, Trion Horgan, Secretary-Treasurer, and Chad Gielen- Compliance Officer. Upon inquiry, all officers affirmed their interest in continuing to service in their respective positions. Upon a call for other nominations for any position was made, no additional nomination for any officer position was called. **MOTION was made to ratify the current officers as they stand to continue service in their respective officer positions - Michael Davis- Chairman, James Delatte- Vice-Chairman, Trion Horgan- Secretary/Treasurer, and Chad Gielen- Compliance Officer; moved by James Delatte, seconded by Nicholas Latino, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.**

B. Confirmation of Next Board Meeting

Ms. Barbier noted the next Board meeting is tentatively scheduled for Tuesday, September 8, 2026.

XIV. EXECUTIVE SESSION

A. Personnel Matters

MOTION was made to enter into Executive Session for discussion of personnel matters; moved by Chad Gielen, seconded by Scott Irelan, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.

The Board moved into executive session at approximately 11:05 am.

MOTION was made to return to open meeting; moved by Scott Irelan, seconded by James Delatte, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.

The Board re-entered open meeting session at approximately 11:26 am.

1. Annual Employee Review – Executive Director Position

   The annual performance review for George Lovecchio, Executive Director, was discussed during Executive Session. **MOTION was made to accept the successful performance review for George Lovecchio, Executive Director, and to approve a merit pay adjustment of 9% effective July 1, 2026; moved by Chad Gielen, seconded by Eric Martin, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.**

XV. Adjournment

There being no further business before the Board, **MOTION was made to adjourn the meeting; moved by James Delatte, seconded by Nicholas Latino, and passed by voice vote- FOR: James Delatte, Chad Gielen, Cindy Luton, Scott Irelan, Nicholas Latino, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan; ABSTAINED: None; RECUSED: None.**

Meeting adjourned at approximately 11:30 am,.

Approved and accepted by the full Board - **Date:** 9/9/26

Trion Horgan, Secretary/~~Treasurer~~

George Lovecchio

George Lovecchio, Executive Director